

INFOPARK PROPERTIES LIMITED

(CIN: U70109TN2021PLC147646)

Hardy Tower, Ground Floor, Ramanujan Intellion Park, Rajiv Gandhi Salai (OMR), Taramani,
Chennai- 600113, Tamil Nadu. Website – www.tatarealty.in

Tel. 91 22 6661 4444 Fax: 91 22 6661 4452 email id: trilsec@tatarealty.in

NOTICE

Notice is hereby given that the Second Annual General Meeting of the Members of Infopark Properties Limited will be held on Thursday, July 20, 2023, at 2:00 p.m. (IST) at shorter notice through Video Conferencing / Other Audio-Visual Means to transact the following business:

Ordinary Business:

1. To receive, consider and adopt:
 - a) the Audited Financial Statements of the Company for the Financial Year ended March 31, 2023, together with the Reports of the Board of Directors and Auditors thereon; and
 - b) the Audited Consolidated Financial Statements of the Company for the Financial Year ended March 31, 2023, together with the Report of the Auditors thereon.
2. To re-appoint Mr. Sanjay Dutt (DIN: 05251670) as a Director of the Company, who retires by rotation and being eligible, offers himself for re-appointment.

Registered Office Address:
Hardy Tower, Ground Floor, Ramanujan
Intellion Park, Rajiv Gandhi Salai (OMR),
Taramani, Chennai- 600113, India,
CIN: U70109TN2021PLC147646



By order of the Board of Directors
For **Infopark Properties Limited**

J Singh

Jagatpal Singh
Company Secretary

(ICSI Membership No.: A49006)

Place: Mumbai
Date: July 20, 2023

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NOTES:

1. The Ministry of Corporate Affairs ("MCA") has *vide* its General Circular No. 20/2020 dated May 5, 2020 in relation to "Clarification on holding of annual general meeting (AGM) through video conferencing (VC) or other audio visual means (OAVM)" read with General Circular No. 14/ 2020 dated April 8, 2020, General Circular No. 17/ 2020 dated April 13, 2020, General Circular No.39/2020 dated December 31, 2020, General Circular No. 21/2021 dated December 14, 2021, General Circular No. 2/2022 dated May 05, 2022 and General Circular No. 10/2022 dated 28th December 2022, in relation to "Clarification on passing of ordinary and special resolutions by companies under the Companies Act, 2013 and the rules made thereunder" (collectively referred to as "MCA Circulars") permitted the holding of the Annual General Meeting ("AGM") through VC / OAVM, without the physical presence of the Members at a common venue. In compliance with the provisions of the Companies Act, 2013 ("Act") and MCA Circulars, the AGM of the Company is being held through VC / OAVM on Thursday, July 20, 2023, at 2:00 p.m. (IST). The deemed venue for the 2nd AGM will be E Block, Voltas Premises, T B Kadam Marg, Chinchpokli, Mumbai 400033 where majority of members reside.
2. **PURSUANT TO THE PROVISIONS OF THE ACT, A MEMBER ENTITLED TO ATTEND AND VOTE AT THE AGM IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE ON HIS/HER BEHALF AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY. SINCE THIS AGM IS BEING HELD PURSUANT TO THE MCA CIRCULARS THROUGH VC OR OAVM, THE REQUIREMENT OF PHYSICAL ATTENDANCE OF MEMBERS HAS BEEN DISPENSED WITH. ACCORDINGLY, IN TERMS OF THE MCA CIRCULARS THE FACILITY FOR APPOINTMENT OF PROXIES BY THE MEMBERS WILL NOT BE AVAILABLE FOR THIS AGM AND HENCE THE PROXY FORM AND ATTENDANCE SLIP ARE NOT ANNEXED TO THIS NOTICE.**
3. The attendance of the Members attending the AGM through VC/OAVM will be counted for the purpose of reckoning the quorum under Section 103 of the Act.
4. Corporate members intending to attend through their authorised representative, to attend the AGM are required to send a scanned copy (PDF/JPG format) a certified copy of its Board or governing body Resolution / Authorization to the Company, authorising them to attend and vote through VC/OAVM on their behalf at the AGM.



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5. The relevant details, pursuant to Secretarial Standards on General Meetings issued by the Institute of Company Secretaries of India, in respect of Director seeking re-appointment at this AGM is also annexed.
6. The Company shall provide the required link to attend the 2nd AGM of the Company at the registered email address of the Members/ at the email address of the authorized representative, as the case may be, before the meeting, which would facilitate the Members/Authorized Representatives, as the case may be, to attend the AGM via VC or OAVM. In case, any Members/Authorized Representatives, as the case may be, need any assistance with using the technology, can contact the Company at following email id: trilsec@tatarealty.in or call during the business hours at 022 6661 4444.
7. The Members can join the AGM in the VC/OAVM mode 15 minutes before and 15 minutes after the scheduled time of the commencement of the Meeting by clicking on the invitation link which has been provided separately while circulation of notice.
8. In compliance with the aforesaid MCA Circulars, Notice of the AGM along with the Annual Report for the financial year 2022-23, is being sent by electronic mode to those Members whose email addresses are registered with the Company/Depositories.
9. Members are requested to intimate changes, if any, pertaining to their name, postal address, e-mail address, telephone/mobile numbers, PAN, registering of nomination, power of attorney registration, Bank Mandate details, etc., to their DPs in case the shares are held in electronic form and to the Registrar at www.kfintech.com in case the shares are held in physical form, quoting their folio no.
10. As per the provisions of Section 72 of the Act, the facility for making nomination is available for the Members in respect of the shares held by them. Members who have not yet registered their nomination are requested to register the same by submitting Form No. SH-13. If a Member desires to cancel the earlier nomination and record a fresh nomination, he may submit the same in Form SH-14. Members are requested to submit the said form to their DP in case the shares are held in electronic form and to the RTA at www.kfintech.com in case the shares are held in physical form, quoting your folio no.
11. The format of the Register of Members prescribed by the MCA under the Act requires the Company/Registrars and Share Transfer Agents (RTA) to record additional details of Members, including their PAN details, e-mail address, bank details for payment of dividend etc. Members holding shares in physical form are requested to submit the filled in form to the Company at the registered office or to the Registrar in physical mode, or in electronic mode at www.kfintech.com, as per instructions mentioned in the form. Members holding



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shares in electronic form are requested to submit the details to their respective DP only and not to the Company or RTA.

12. To support the 'Green Initiative', Members who have not yet registered their email addresses are requested to register the same with their Depository Participants ("DPs").
13. Members who wish to inspect the relevant documents referred to in the Notice can send an email to trilsec@tatarealty.in up to the conclusion of the Meeting. The Members who would like to express their views or ask questions during the AGM may raise the same at the meeting or send them in advance (mentioning their name and folio no./DP ID and Client ID), at least 3 days prior to the date of the AGM by email at trilsec@tatarealty.in .
14. Register of Directors and Key Managerial Personnel and their shareholding maintained under Section 170 of the Act and Register of Contracts or arrangements in which Directors are interested, if any maintained under Section 189 of the Act will be available electronically for inspection by the members during the AGM. Members who wish to inspect the same can send an email to trilsec@tatarealty.in up to the conclusion of the Meeting.
15. As the Company is not required to conduct e-voting, the voting at the meeting shall be conducted through show of hands (except for Item No. 2, for which voting will be conducted through poll now), unless demand for a poll is made by any member in accordance with Section 109 of the Act. In case of a poll on any resolution at the AGM, Members are requested to convey their vote by e-mail.
16. The voting at the meeting for business mentioned under Item no. 2 shall be conducted through Poll. In compliance with the MCA Circulars, the Members shall cast their vote on the resolution only by sending signed poll papers *via* emails through their registered email addresses/ email address of authorized representative. The said email shall only be sent to the email id of scrutinizer i.e. secretarial@csdhanapal.com. Poll paper is being sent along with the notice of the AGM
17. The Company has appointed M/s. S. Dhanapal & Associates, Practising Company Secretaries, as the scrutinizer to scrutinize the poll process in fair and transparent manner.
18. In case of joint shareholders, the polling paper shall be sent to the first named holder or in their absence to the joint holder attending the meeting as appearing in the chronological order in the folio and the Polling paper shall be in Form No. MGT.12.



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19. Since the AGM will be held through VC/OAVM, the Route Map is not annexed to this Notice.

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By order of the Board of Directors
For **Infopark Properties Limited**

Jagatpal Singh

Jagatpal Singh
Company Secretary
(ICSI Membership No.: A49006)

Place: Mumbai
Date: July 20, 2023

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Item No. 2:

The brief profile of Mr. Sanjay Dutt (DIN: 05251670) in terms of Secretarial Standard- 2 on General Meetings (SS-2) issued by the Institute of Company Secretaries of India, is provided as follow:

Name	:	Mr. Sanjay Dutt (DIN: 05251670)
Designation	:	Non – Executive Director
Age	:	57 years
Qualification	:	Post - Graduate in Marketing & HR
Experience	:	Mr. Dutt has over 30 years of experience in the Real Estate sector dealing International Real Estate Developers and Property Consultants. He was previously appointed as the CEO India Operations & Private Funds with The CapitaLand. Prior to joining The CapitaLand, he was MD South Asia, Cushman & Wakefield, and CEO Business, JLL. He was one of the founding members of CBRE, India. He is Chairman of APREA Asia - Advocacy Committee, President Elect NAREDCO Maharashtra and Co-Chairman of ASSOCHAM and a member of CoreNet Global.
Terms and Conditions of Appointment	:	Director liable to retire by rotation
Date of first appointment on Board	:	02-11-2021
Shareholding in the Company	:	NIL
Number of Board Meetings attended during the year	:	8 out of 8
Other Directorships/ Chairmanship of Committees of the Board	:	Directorship: 1- Promont Hilltop Private Limited 2- Tata Realty and Infrastructure Limited 3- Tata Housing Development Company Limited 4- Tata Value Homes Limited 5- Smart Value Homes (Peenya Project) Private Limited 6- Apex Realty Private Limited, Maldives



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		7- TRIL Infopark Limited Chairmanship of Committees of Board: <u>Risk Management Committee:</u> Tata Housing Development Company Limited Tata Realty and Infrastructure Limited <u>Corporate Social Responsibility Committee:</u> Infopark Properties Limited Membership of Committees of Board <u>Audit Committee:</u> Tata Housing Development Company Limited Tata Realty and Infrastructure Limited <u>Stakeholder Relationship Committee:</u> Tata Housing Development Company Limited Tata Realty and Infrastructure Limited Infopark Properties Limited
Remuneration sought to be paid	:	Nil

The Board recommends the Ordinary Resolution at Item No.2 of the accompanying Notice for approval by the Members.

None of the Directors or Key Managerial Personnel or their relatives is concerned or interested in the aforesaid business except the appointee himself.

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By order of the Board of Directors
For **Infopark Properties Limited**

Jagatpal Singh

Jagatpal Singh
Company Secretary

(ICSI Membership No.: A49006)

Place: Mumbai
Date: July 20, 2023